



# How to log on to Evidence for Learning for the first time

## Step 1. Find your login emails

When your account was activated, you received two emails - one with a unique login link, and one with a password. You can search for "theteachercloud" in your emails to help you find it - sometimes you might also need to look in your junk or spam emails.

Click on the "login" button in one of the emails and then type in (or copy and paste) the password from the other email.

Login

## Step 2. Bookmark the page

You might want to save this page as a bookmark so you can find it again more easily. In most internet browsers you can do this by pressing Ctrl and D, or cmd and D on a Mac.

CTRL + D

## Step 3. Change your password

You'll probably want to change your password to something you can remember more easily. To do this, once you're logged in you can click on the Change Password button in the top right of the screen.

 Change Password

## You're done!

Now you can explore the parent portal. From here you can:

- Look at your child's home school daily progress entries (click **journal** - for more information, see our info sheet "**Understanding your child's home school daily progress entry**")
- Look at your child's latest progress reports (click **reports**)
- Add your own evidence, photos and messages (click **upload** - for more information, see our info sheet "**Sending evidence from home**")

# STUCK?

Need a password reset? Lost your login email? Don't panic - speak to the school office who can reset your password or send you a new login.